

OPPORTUNITIES TO COLLABORATE

Association of Medicine & Psychiatry (AMP) 2017 Annual Meeting

The Association of Medicine and Psychiatry is planning its Annual Meeting at the beautiful Hotel Allegro in Chicago, Illinois on September 15 & 16, 2017. It is anticipated that over 250 physicians and residents from throughout the United States will attend. Most of the attendees are dually trained in both medicine and psychiatry and many are involved in educational outreach, for instance, through their roles as residency training directors. You are cordially invited to participate in the unique support opportunities that this program offers. Your assistance is invaluable so we hope you'll participate with one of the following support packages!

September 15 & 16, 2017

The Hotel Allegro



EVENT SPONSOR: \$3,000

- (1) Tabletop exhibit booth
- Signage – Recognition in all conference signage
- Entitled to two (2) meeting registrations for Sponsor's employees
- $\frac{1}{4}$ page ad in AMP Newsletters for one year

STANDARD EXHIBITOR: \$2,500

- (1) Tabletop exhibit booth
- Signage – Recognition in all conference signage
- Entitled to two (2) conference registration for Exhibitor's employees

SUPPORT APPLICATION

Supporter Information

Contact Name

Title

Company

Address

City/State/Zip

Telephone

Fax

Email

Website

Method of Payment

Checks payable to the Association of Medicine & Psychiatry

Amount Enclosed \$ _____

Please bill the amount indicated to my credit card

Visa AMEX MasterCard Discover

Card #

Exp. Date

Security Code

Name as it appears on Card

Cardholder Phone Number

Cardholder billing Address

Authorized Signature

SUPPORT LEVELS

- Event Sponsor**
\$3,000
- Standard Exhibitor**
\$2,500

If you have any questions, please feel free to contact:

Chris Stockton
Association of Medicine & Psychiatry
4747 N. First Street #140
Fresno, CA 93726

Phone: (800) 544-6283
Please fax this form to:
(559) 227-1463

AMP Tax Payer ID#
42-1376031

Supporters are entitled to conference registrations for employees based upon Supporter's support tier (for further information, please contact Chris Stockton at (800) 544-6283. Additional conference registrations past the number allotted for particular support tier are \$240 per person by 08/25/17 or \$255 thereafter. Badges for Supporter's employees will be made based on names provided by Supporter. The names of the Supporter's employees must be received by AMP no later than Friday, August 18, 2017. If the names of the Supporter's employees change, Supporter must notify AMP in writing by 10:00 a.m. on Friday, August 18, 2017.

PLEASE PRINT DESIGNATED ATTENDEE NAMES AND TITLES CLEARLY SO NAME BADGES CAN BE PRODUCED ACCURATELY:

Supporter Attendee #1

Name: _____

Title: _____

Booking Room at The Hotel Allegro? Y/N How many nights? _____

Supporter Attendee #2

Name: _____

Title: _____

Booking Room at The Hotel Allegro ? Y/N How many nights? _____

Supporter Attendee #3

Name: _____

Title: _____

Booking Room at The Hotel Allegro ? Y/N How many nights? _____

Supporter Attendee #4

Name: _____

Title: _____

Booking Room at The Hotel Allegro? Y/N How many nights? _____

Supporter Attendee #5

Name: _____

Title: _____

Booking Room at The Hotel Allegro? Y/N How many nights? _____

Supporter hereby agrees to all of the following terms and conditions.

- 1) **EXHIBIT BOOTH RENTAL FEES:** Upon acceptance of this Application and Agreement by AMP and in consideration of the corresponding sum paid to AMP, booth rental shall be provided to Supporter for the AMP 2017 Annual Meeting scheduled to be held at the The Hotel Allegro in Chicago, Illinois on September 15 & 16, 2016. Please email, mail or fax this application to manager@assocmedpsych.org, 4747 N. First Street #140, Fresno, CA 93726 or (559) 227-1463.
- 2) **BOOTH LOCATION:** AMP reserves the right to assign spaces as deemed appropriate and booths will be assigned at the discretion of the Annual Meeting Program Chair.

AMP understands that certain Supporters prefer booth space close to or away from certain other Supporters. If you have a preference in this regard, please indicate below:

I prefer to be in close proximity to: _____

I prefer to **not** to be in close proximity to: _____

- 3) **OFFICIAL BOOTH IDENTIFICATION:** Supporter agrees to allow AMP to use the company name of the supporter solely related to the 2017 Annual Meeting for purposes of identifying your company as a supporting exhibitor on meeting related materials. To be provided as it appears in writing as follows:

Annual Meeting advertising and my booth sign should read: _____

Signage must be specified by August 18, 2017, to avoid last minute rush changes.

- 4) **BOOTH FEATURES:** It is understood that the Exhibit includes:
 - o One 8' x 10' booth space
 - o Conference registration for company representatives based upon sponsorship tier
 - o One 6-foot draped table, 2 chairs, and a wastebasket
- 5) **Electrical Outlet Set-up for Booth:** An additional \$25 set-up fee is required if you need electrical for your booth.
- 6) **INSTALLATION AND BREAKDOWN:** Exhibit set-up is available on Friday, September 15, 2017 after 7:00 a.m. The exhibits open at 8:00 a.m. on Friday, September 15, 2017, and 7:00 a.m. on Saturday, September 16, 2017 Breakdown is after 3:45 p.m. on Saturday, September 16, 2017, after all conference attendees have left the exhibit hall. Exhibitor shall be responsible for delivery and removal of equipment and display material to and from the exhibit area. Exhibitors must have a representative at the booth at all times when the exhibit hall is open. Advance shipments and booth storage should be arranged in advance with the shipping company of your choice.
- 7) **ACCEPTANCE OF EXHIBIT:** Written confirmation and a copy of this Application and Agreement will be returned to the Supporter upon acceptance of this application. AMP reserves the right to reject any application for exhibit space.
- 8) **PLACE AND NATURE OF EXHIBIT:** Display booths and exhibits shall not be displayed in a way that interferes with other exhibits. No exhibits that violate any municipal or state laws, rules, and regulations, including safety codes, will be allowed. The use of a heater or any heat producing devices as part of the exhibit is forbidden unless a special permit is first obtained from the local fire department and a copy of the permit if placed in the files of AMP. Approval must first be obtained

from the local fire department for the use, operation or presence of electrical, mechanical, or chemical devices, which, in the opinion of the local fire department or Hyatt Regency McCormick Place, might be hazardous in a public place.

- 9) **USE OF EXHIBIT SPACE:** All demonstrations, interviews, or other activities must be contained within the limits of your exhibit booth. No Exhibitor shall sign, sub-let, or apportion the whole or any part of the space allotted to him/her without the prior knowledge and written consent of AMP. Aisles must be kept clear.
- 10) **NOISY OR OBNOXIOUS EQUIPMENT:** If the operation of any equipment or apparatus produces noise of sufficient volume or odors found to be annoying to neighboring Exhibitors or guests, it will be necessary to discontinue such an operation.
- 11) **PAYMENT AND CANCELLATION:** Payment is due no later than 09/01/17. Should any situation beyond the control of AMP prevent the opening of the exhibit show, AMP shall not be held liable for any expenses incurred by Supporter except the cost of booth space.
- 12) **FAILURE TO OCCUPY SPACE:** Any space which is not occupied by the exhibiting company by 9:00 a.m. on September 15, 2017, will be forfeited by the Supporter and the space may be resold or used by AMP without refund, unless previous written arrangements for delayed occupancy have been made with and approved by AMP.
- 13) **SUPPORTER REGISTRATION:** All Supporter representatives must register for the conference. Badges may be picked up at the registration desk for the meeting.
- 15) **BADGES:** Badges for Supporter's employees will be made from the list submitted to AMP. **The list of Supporter's employees must be received by AMP no later than Friday, August 18, 2017.** Meeting badges identifying Supporters must be in evidence at all times during the meeting. If the names of the Supporter's attendees change, Supporter must notify AMP in writing by September 1, 2017.
- 16) **AMP ENDORSEMENT:** AMP is not responsible for errors and omissions related to Supporter's products or services. AMP does not endorse any products or services of any Supporter.

AS EVIDENCED BY MY SIGNATURE BELOW, I have read, understand and agree to all of the terms and conditions contained in this Application and Agreement for exhibiting at AMP 2016 Annual Meeting.

AUTHORIZED SIGNATURE OF SUPPORTER: _____

PRINTED OR TYPED NAME OF SIGNATORY: _____

TITLE OF SIGNATORY: _____

Direct any questions to AMP Chris Stockton Executive Director, at (800) 544-6283